

**SUPPLEMENTAL/BID BULLETIN NO. 1**  
**For LBP-HOBAC-ITB-GS-20210910-01**

**PROJECT** : **1,100 Units Desktop Computers**  
**IMPLEMENTOR** : **Procurement Department**  
**DATE** : **October 29, 2021**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Technical Specifications (Annexes D-1 & D-2), Schedule of Requirements (Section VI), Specifications (Section VII) and Checklist of Bidding Documents (Item Nos. 11 & 12 of the Eligibility and Technical Components)) have been revised. Please see attached revised Annexes D-1 & D-2 and specific sections of the Bidding Documents.



**ATTY. HONORIO T. DIAZ, JR.**  
Head, HOBAC Secretariat

## Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Desktop Computers <ul style="list-style-type: none"><li>Central Processing Unit (CPU)</li><li>Monitor</li></ul>	1,100 units  1,100 units	Within ninety (90) calendar days upon receipt of Notice to Proceed.
<b>Delivery Site:</b> LANDBANK Antipolo Warehouse No. 1 Escala Street, Barangay Mambugan, Antipolo  <b>Contact Person:</b> Enrique L. Sazon Jr. Vice President Head, LANDBANK Network Operations Department  <b>Contact Nos.:</b> 8-522-0000 local 7600			

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

# Technical Specifications

<b>Specifications</b>	<b>Statement of Compliance</b>  <b>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</b>  Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.
<p><b>1,100 Units of Desktop Computers</b></p> <p><b>1. Minimum technical specifications and other requirements per attached Revised Terms of Reference (Annexes D-1 and D-2)</b></p> <p><b>2. The following documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements:</b></p> <p><b>2.1 List of at least two (2) installed bases with 500 personal computers <u>each</u> or one (1) installed base with more than 1,000 personal computers, delivered and installed for the last five (5) years to clients other than LANDBANK with respective copies of Purchase Orders.</b></p>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>

2.2 Manufacturer's Certification stating the following:

- ✓ Bidder is an authorized dealer of the product/brand being offered
- ✓ Bidder is an authorized service provider of the product/brand being offered
- ✓ The brand being offered is ISO 9001:2015 (or higher) certified
- ✓ The product/brand being offered is Energy Star Version 6.0 (or higher) compliant

2.3 International Data Corporation report showing that the brand/brand being offered belongs to the Top Five (5) personal computer in the world in 2020 or 2021.

2.4 List of local parts center/depot with complete addresses, contact persons and numbers.

2.5 List of service centers in Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro with complete addresses, contact persons and numbers.

Non-submission of the above documents may result in the post-disqualification of the bidder.

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## **Checklist of Bidding Documents for Procurement of Goods and Services**

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### **Eligibility and Technical Components (PDF File)**

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

#### **Legal Eligibility Documents**

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### **Technical Eligibility Documents**

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).

3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Section VI – Revised Schedule of Requirements with signature of bidder's authorized representative.**
12. **Section VII – Revised Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

○ **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
15. Latest Income Tax Return filed manually or through EFPS.
16. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
17. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
18. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

● ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

**TECHNICAL SPECIFICATIONS**

<b>Equipment:</b> Desktop Computer	<b>CODE:</b>  TS - 0401 - 34
<b>Date Prepared:</b> 25 October 2021	

<b>Processor</b>	<ul style="list-style-type: none"> <li>» Minimum of 6 Cores</li> <li>» Minimum of 12 Threads</li> <li>» Minimum Base Frequency: 3.10 GHz</li> <li>» Up to 4.50 GHz Single Core Turbo Frequency or higher</li> <li>» Minimum Cache: 12 MB</li> </ul>
<b>Memory</b>	<ul style="list-style-type: none"> <li>» Minimum of 16 GB Double Data Rate 4 (DDR4), 2666 MHz Clock Speed, in one (1) memory module</li> </ul>
<b>Hard Disk Drive</b>	<ul style="list-style-type: none"> <li>» 1 TB at 7200 rpm SATA (same brand for all PCs)</li> <li>» Partitioned into 300 GB for OS and 700 GB for data</li> </ul>
<b>Bus Architecture</b>	<ul style="list-style-type: none"> <li>» PCI-E</li> </ul>
<b>Expansion Slots</b>	<ul style="list-style-type: none"> <li>» 2 PCI-E slots (net,usable)</li> </ul>
<b>I/O Ports</b>	<ul style="list-style-type: none"> <li>» 1 25-pin parallel port (internal/not dongle)</li> <li>» 1 9-pin serial port (internal/not dongle)</li> <li>» 1x USB 3.1 Gen 1 Type-C, 3x USB 3.1 Gen 1, 2x USB 3.1 Gen 2</li> <li>» 1 100/1000 Ethernet (RJ45) port</li> </ul>
<b>Monitor</b>	<ul style="list-style-type: none"> <li>» 18.5" or 19.5" flat LED monitor (wide or non-wide)</li> <li>» TN, HD, 60 Hz, minimum of 200 nits</li> <li>» connected via VGA port</li> </ul>
<b>Keyboard</b>	<ul style="list-style-type: none"> <li>» at least 103-keys, USB connected</li> </ul>
<b>Mouse</b>	<ul style="list-style-type: none"> <li>» USB connected</li> </ul>
<b>Optical Drive</b>	<ul style="list-style-type: none"> <li>» at least 8X Tray-Load DVD-R/W drive</li> </ul>
<b>Audio</b>	<ul style="list-style-type: none"> <li>» Built-in speaker (factory installed, part no. verifiable in the Internet)</li> <li>» Integrated AC97 Stereo Codec or equivalent or higher</li> </ul>
<b>Others</b>	<ul style="list-style-type: none"> <li>» Plug-and-Play enabled</li> <li>» Pre-loaded with Windows 10 Pro (64-bit) with 50 sets of recovery CDs/DVDs/USB disks; (with certification from the manufacturer that the MS operating system is pre-installed from the factory) *</li> <li>» Pre-loaded with Anti-Virus Software (one year subscription)</li> <li>» Manufacturer's logo/name must be etched or permanently printed in the motherboard</li> <li>» System unit (including motherboard), BIOS, monitor, mouse and keyboard must be of the same brand.</li> <li>» Must be compatible with MS Windows Server 2016</li> </ul>
<b>Warranty</b>	<ul style="list-style-type: none"> <li>» 3-Year Warranty on parts and labor (CPU and monitor) - no additional cost on Landbank if parts used for replacement are higher in specs.</li> </ul>

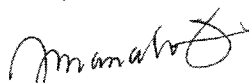


**Additional Requirements:**


- » Bidder must have at least two (2) installed base of 500 PCs each or one (1) installed base of more than 1000 PCs (other than LANDBANK; delivered and installed in the last five years - supported by POs). \*
- » Bidder must be an authorized dealer of the product/brand (with manufacturer's certification).\*
- » Bidder must be an authorized service provider of the product/brand(with manufacturer's certification).\*
- » Certification from the manufacturer that the brand is ISO 9001:2015 (or higher) certified. \*
- » Certification from the manufacturer that the product/brand is Energy Star version 6.0 (or higher) compliant. \*
- » International Data Corporation (IDC) report that the brand belongs to the top five (5) PCs in the world in 2020 or 2021. \*
- » Bidder/Principal must have a local parts center/depot (submit list).\*
- » Distributor/Dealer must have Service Centers in the following areas; Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty service for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for head office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.\*
- » For uniformity of bids, prices must be quoted in Philippine Peso inclusive of VAT.
- » Two (2) demo units must be submitted by the lowest bidder within fifteen (15) calendar days after the bidding.
- » Units must be delivered at LBP Antipolo Warehouse within ninety (90) calendar days upon receipt of Notice to Proceed (NTP).

\* - supporting documents must be submitted and included in the Technical Proposal Envelope.


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